

WOBURN *The Guild* OF ARTISTS

P.O. Box 2704, Woburn, Massachusetts 01888-1340

www.WoburnArtGuild.org

Speaker Workshop Agreement

The Woburn Guild of Artists is pleased that you have agreed to do a Workshop for our art organization. Filling out this agreement states that you will abide by the following:

Workshop Date: _____ **Times:** 9:00AM to 3:00PM - with a half hr. lunch break.

Location: Senior Center Spence Farm Other: _____

Wkshp Description _____

Your Name _____ **Phone** _____

City _____ **State** _____ **Zip** _____

Website _____ **E-mail** _____

The amount of payment/gratuity that you have agreed to, depends on your draw of people. It will be paid to you on the day of the event. Please read below.

- We expect a minimum paid draw of ten (10) participants, or the workshop will be cancelled.
- You will receive \$30 per paid person, a minimum payment of \$300, up to a maximum payment of \$600.
- Your signing this agreement indicates your approval with the set date, payment, and arrangements.
- Please include specific instructions for the participants on a separate piece of paper. i.e: What to bring.
- Please sign and return this Agreement promptly to:

The Woburn Guild of Artists, P.O. Box 2704, Woburn, MA 01888-1340

Signature _____ **Date** _____

Comment: _____

We look forward to seeing you on this special day!

Directions to The Woburn Veteran Senior Center:

From Rt.128, take Rt. 38 Woburn/Wilmington Exit 35, Main Street north towards Wilmington. At the 2nd set of lights, take a right onto School Street. At the fork bear right (still on School Street) and proceed about 3/4 of a mile to the Senior Center, #144, on the left. Free Parking. Handicap Accessible.

Directions to Spence Farm:

From Rt. 95/128 take the Main St. exit #35, south.

Go about one half mile to the second set of lights and take that right onto Wyman Street. Continue straight and Spence Farm will be about 1/4 mile down on the right, at 41 Wyman Street.